



**Master of Information Student Council**

University of Toronto, Faculty of Information  
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Claude Bissell Building, 7th Floor, Student Lounge  
May 8th, 2014 at 4:00-6:00pm

## MISC Meeting Minutes

**Present:** Hilary Barlow, Jessie Wionzek, Mari Vihuri, Carolyn Dineen, Mehreen Athar

**Official Regrets:** Junoh Kim, Hannah Saunders, Amanda Chernawski, Marianne Williams, Leah Strudwick, Catherine Lamoureux, Lucy Szczesniak, Kyra Folk-Farber, Akash Venkat, Ria Riaz, Matthew Gertler, Hannah Loshak

**Absent:** Laura Chuang, Karolina Grzeszczuk, George Raine, Ned Struthers

**Recorder:** Jessie Wionzek

**The meeting was called to order at 4:10pm. Quorum was not reached; as such, all motions and votes were tabled for next meeting.**

1. Approval of Agenda
  - a. Approved
2. Reading and Approval of the Minutes
  - a. **Tabled for next meeting**
3. Business Arising from the Minutes
  - a. n/a
4. Reports by Executives:
  - a. President (Hilary)
    - i) Motion to accept MUSSA's election of Marianne Williams as MISC- MUSSA liaison.  
**Tabled for next meeting**

- ii) Hilary met with the Dean at the latest Faculty Council meeting. Hilary has not scheduled an official meeting with him yet, as she's gathering information on how best to move forward with the part-time issue.
- iii) Glen contacted Hilary about an outstanding sale of 10 stackable chairs and 10 small tables that was outstanding decisions from the 2013-2014 Council. \$600 was offered, to go to Tech Fund. Results?

**This is a Tech Fund issue – currently being resolved by TF**

- iv) Student Experience Survey data?

**Done – Hannah just needs to deliver the info/attend a meeting in person to discuss it.**

**Mari noted that we need to establish a standing committee for this to ensure it is taken care of on an annual basis.**

- v) Leah and Hilary met with Nicole and Lily, President and VP of MUSSA, about collaborating on events this coming year. We hope to collaborate on more social events beyond Orientation and the BBQ.
- vi) Start brainstorming about Orientation!

**One popular idea: an “iSchool starter kit” with a GSU handbook, some candy, and similar items.**

- vii) The Canadian Association of Professional Academic Librarians is encouraging library students to start student chapters. There are plenty of iSchool folks interested in academic librarianship so spread the word. If you know someone who wants to spearhead this, give Hilary their email so I can put it in the digest as a contact for the nascent chapter. Promotional video:

<https://www.youtube.com/watch?v=wMuTTgrBypA>

**Mari recommended that MISC promote this on social media, the website, and so forth.**

- viii) Discussion item: There has been talk on and off over the years about a part-time representative to address the issues particular to those students. Hilary is hesitant to create a new rep since MISC is currently in a place where positions end up vacant. Jessica Gallinger proposed the idea of adding a part-time-focused portfolio to an existing position; Hilary thinks a possibility is one of the Faculty Council reps. What do you think?

**Mari suggested making it similar to an *ad hoc* committee. Around election time each year, someone can fill this position (whether through elections or volunteering if the position isn't filled). We would need to add this to the constitution to make it official and to ensure it happens. If a bigger issue needs to be addressed, this position can suggest the formation of an *ad hoc* committee. These suggestions serve to make the part-time representative position more fluid, rather than tying it down to one particular position that already exists.**

b. Vice President (Vacant) - NO REPORT

c. Secretary (Jessie) - NO REPORT

d. Treasurer (Lucy) - NO REPORT

e. Webmaster (Mari) - NO REPORT

5. Reports by Representatives:

a. Alumni Association (Catherine)

-The Alumni Association (FIAA) will be holding their annual general meeting on Wednesday, June 18th in the Dean's Conference Room from 6:30 to 8pm. They will be instituting some changes to the FIAA by-laws, mainly to clarify who counts toward quorum.

-FIAA voted on the spring conference grants and awards at their last meeting but have not released the names of the recipients yet.

-Alumni Spring Reunion is May 28th and FIAA is looking for donations for the silent auction (proceeds go to the student emergency fund). Contact Kate Johnson (katejohnson200@gmail.com) if you have anything you'd like to donate. She suggested that this would be a good way for anyone with a crafting business to do some promotion.

**Mari suggested making some MISC buttons & donating a package of them, since buttons are quite popular.**

b. MISC-MUSSA Liaison (Marianne) – NO REPORT

c. Admissions Committee (Amanda) - NO REPORT

d. Faculty Council (Karolina, Matthew, Amanda, Lucy et al.) - NO REPORT

i) A third party conducted an evaluation of the iSchool. Octavio asked if it would be made available to the public (including students), and the Dean assured him that it would be available to the public in the fall.

**Mari explained the external review process & how it works. Carolyn talked about the external review student meeting and reported that, overall, it went positively; however, only about 10 students attended. Mari & Carolyn noted that not enough promotion/time was given for students to plan to attend.**

ii) The Dean emphasized the importance to students (including first-years) of meeting with Isidora early to discuss career prospects.

e. Graduate Students' Union (Mehreen) - NO REPORT

f. Student Tech Fund (Akash, Junoh) - NO REPORT

g. Information Services (Mari, Leah) - NO REPORT

h. Life and Times Committee (Vacant) - NO REPORT

i. Programs Committee (Carolyn)

Programs Committee met April 17. Main items of discussion were two “new courses,” although they were two pre-existing courses (INF2243 – Critical Histories of Information Technologies; INF 2325 – Launching Information Ventures) being converted from “Special Topics” status to regular courses. INF2243 is a core course for the CIS stream but the content is not being changed. Also a few edits were made to the PhD program description, though this version is mainly for internal use. A few more revisions will be made, and then it will be passed on for approval by Faculty Council. Lastly, there was some debate around privacy and copyright issues for the syllabus repository brought up in the March meeting, though it had been decided that this was a Faculty Council issue, not a Programs Committee Issue.

j. Committee on Standing (Vacant) - NO REPORT

6. Reports by Committees:

a. Academic Affairs (Ria) - NO REPORT

b. Professional Development (Jessie) - NO REPORT

**Jessie talked about the Co-Curricular Record meeting & explained that there was a unanimous vote to suspend iSchool involvement until next year. Mari asked what actions we can take in the interim to prepare for next year. Jessie suggested keeping tabs on which activities may be applicable & possibly suggesting them next year, depending on how the CCR works at that time.**

c. Social (Leah & Hannah) - NO REPORT

d. Merchandise (Mehreen) - NO REPORT

7. New business

i) Is there a better time to meet? A lot of people seem to have class at this time.

**Hilary is going to set up a Google Doodle poll to collect information on which times would be best.**

**Hilary asked about bios for the website. Mari is going to send out a Google Form email to collect data. Council decided to use 3<sup>rd</sup> person throughout the bios for professionalism.**

**Mehreen asked about the GSU emails & how often/when they should be sent out to the students. The GSU rep(s) will collect the GSU emails and send them out in a digest as needed.**

**Hilary will send out the MISC Digest every other week (or as needed) for the summer as long as there is content to be shared.**

8. Adjourn

**Motion to adjourn.**

**Second: Mari**

**Passed - Unanimously**

**The meeting was adjourned at 4:50pm.**