

University of Toronto  
Faculty of Information  
Master of Information Student Council  
Thursday, February 3, 2011  
Student Lounge, 7<sup>th</sup> Floor, Claude Bissell Building  
5 – 6 pm

**Minutes**

**Present:** Alexandra Hall, Danielle Leighton, Katie Mercer, Jessica Lawson, Alex Wong, Angie McHodgkins, Heather Buchansky, Cybil Stephens, Chris Trainor, Teresa Sine, Chelsea Carss, Val Stevens, Jessica Derreck, Jennifer Slater, Jill Kwiecien, Christine DeLuca, Effie Patelos and Jessica Barr, Samhita Gupta.

**Regrets:** Carmen Lee, ginger coons, Yuliya Hluzd, Kaitlin Perri, Brad Koegler, Jackie Flowers, Dana Silk, Greg Hughes, Sarah Shujah.

**Recorder:** Jennifer Slater

The meeting was called to order at 5:06pm with quorum established.

- 1. Approval of Agenda – Carried.**
- 2. Reading and Approval of the Minutes December 2 and January 5 - Carried**
- 3. Business Arising from the Minutes – None**
- 4. President’s Report – Christine DeLuca**
  - i. Guest Speakers – Christine noted that, since our efforts to fundraise for the guest speaker that Jenna Hartel will be bringing in, it has been decided to have this speaker become part of an upcoming colloquia at the iSchool. She has also received significant interest from other students, particularly in the IS stream about bringing in guest speakers. She has contacted Kelly Lyons and Wendy Newman regarding contacts in IS companies and potential professional speakers. An iTea is also potentially in the works with IS professionals. Cybil has offered PD’s help with this with food and budget.
  - ii. New Appointment - Unfortunately, Danielle Cooper is no longer available to fulfill the position of Faculty Council Representative and has stepped down from the position. Danielle Leighton has volunteered and been appointed to act as a Faculty Council Representative in her stead for the remainder of the year.
  - iii. New Council Position – MISC-MSGSA Liaison Position – Chris has provided a detailed write up of the details of this new position. The issue that remains to be determined is where this position will be placed in the Constitution. If it is placed under Standing Committees this that attendance will be mandatory as their presence will be required to establish quorum. Christine suggested article 4.4 with other representatives as this avoids potential issues with quorum. The Council agreed with this, with the description of the position and with the inclusion of this position in the upcoming spring election. This decision will be tabled for a week and will be put before the Council either by an email vote or at the next upcoming meeting.

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- iv. Referendum – Kaitlin has had several initial meetings regarding the referendum, however, there is an administrative issue that has risen due to the fact that the MSGSA is not formally recognized as a student governing council by Student Life, while the Faculty and GSU do recognize their status as a Governing Council within the Faculty . This is currently being worked on and Christine is still looking for a volunteer to help Kaitlin with the effort, since no Executive members or the Tech Fund can be involved.
- v. Search Committee Update – There is a continuing search for new MI professors. According to Kaitlin's update, they are now looking for a Communications Associate Professor. However, there has been little student input on the new direction that the IS path is going and this is a concern. This issue of student involvement will be discussed with the Dean in the future.

**5. Vice-President – No Report**

**6. Treasurer – Jill Kwiecien**

- i. General Report / Update – The overall budget is doing well and the up to date budget will be forwarded to all Council members to give them an update by email.
- ii. Special Library Exhibition Request – There has been a request by Professor Whitmell for MISC to contribute funding for the Special Library Exhibition in March. Finding of \$200 has been requested. Katie provided an update regarding the initiative of the Exhibition this year to expand the platform of the show to include other streams interests by inviting new potential Practicum employers to the event, including IBM and RIM. The event is open to all MI students and will take place March 5<sup>th</sup>, 2011. The vote was put to the Council with 13 members voting in favour of funding the event, 0 members voting against and 5 members abstaining due to a conflict of interest. The motion was passed in favour of providing the finding for the Exhibition.

**7. Secretary – Jennifer Slater**

- i. Succession Planning- Jennifer reminded the Council of the upcoming Spring election for the succession of the next years Council. The election will be held in March and will include all executive positions, as well as, all remaining positions, with the exception of Vice President, first year co-chairs and Faculty Council Representatives. If anyone is interested in finding out more information about the positions please feel free to contact the person in that position or the Secretary. A Meet and Greet social event with the current Council will be arranged with the Social Committee and will be announced soon.

**8. Webmaster – Chris Trainor**

- i. Website Event Calendar – Chris reminded everyone to forward him their events and information if they would like to have this on the calendar on the MISC website.

**9. Reports by Committees**

- a. *Social Committee* – Jessica Lawson

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- i. Past Events – Jessica discussed the success of past events, particularly the pub night at Disgraceland early in the semester. However, she did note fluctuating event attendance in the last little bit and has said that this is something this is being worked on for future events.
  - ii. Upcoming Events – The events for the semester are beginning to slow down as classes continue and assignment due dates increase. Several events are being thought of for next month.
- b. Professional Development – Heather Buchansky and Cybil Stephens
  - i. Recap: Employer Showcase – The event was a great success and the MISC swag was enjoyed by the employers. One suggestion that the employers made was to move the time to 1-4pm as this was more convenient for them. The event was under budget and all of the employers have been sent thank you cards.
  - ii. Upcoming Events – There is a guest speaker planned for March 1<sup>st</sup> 12pm to 1pm from York University Library. The guest will speak about interview tips. However, this event is not just strictly for library students and the presentation has been tailored to offer broad advice to all iSchool students. Another business card sign up is also in the works for this semester.
- c. *Academic Affairs* – Effie Patelos
  - i. Update – Almost all of the student representative forms have been collected and emails have been sent to the class reps to ensure communication and to encourage students to approach her about any questions or concerns for the upcoming semester.
- d. *Merchandise Committee* – Jessica Barr
  - i. Sweatshirts – The top three slogans have been chosen from the online student survey and the initial set up for the sweatshirt order is complete. Orders will be beginning soon. The sweatshirts will be \$30 without the slogan and \$35 with the slogan. A merchandise and sweater table signup sheet was passed around for Council members. Chelsea questioned whether or not Museum Studies students would potentially be able to order sweatshirts if they wanted and Jess said that this should not be a problem and that they are more than welcome to order if they are interested.

#### **10. Reports by Representatives**

- a. *Student Tech Fund* – Alex Wong
  - i. Evernote – this is a new system that is being considered for purchase for the school, however, Alex noted that this is very expensive and will likely not add a radically new functionality that does not already exist from other sources. This was an expense that the Council discussed and was not particularly interested in. Alex also noted that Ivan has discussed the purchase of resume software for students.
- b. *Alumni Association* – Val Stevens
  - i. Update – Unfortunately there have been delays with the Alumni Association and the Job Shadowing event due to website complications. However, these have largely been resolved and the sign up for the event should be appearing shortly.

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- c. *Admissions* – No Report
- d. *GSU - Chelsea Carss*
  - i. Update – The past meeting did not contain anything of particular note other than the request of Student Life for additional funding by adding an additional \$5 to existing student fees at the beginning of the year.
- e. *Life & Times* – No Report
- f. *Information Technology and Inforum* – No Report
- g. *Faculty Council* – No Report
- h. *Programs Committee* – No Report
- i. *Committee on Standing* – Katie Mercer
  - i. Update – Katie raised an issue that has been present at several of the Committee meetings. She noted that she has come across several cases in which students have been granted indefinite extensions after the work is overdue. The particular issue is the Committee’s willingness to grant these requests without any reason or cause for the work being late. The Council discussed this and felt that such extensions and grants were felt to not be acceptable and this issue will be further discussed at the following meeting.

**11. New Business - None**

**12. Meeting adjourned – Time 6:17pm**