

**Masters of Information Student Council
Fifth Regular Meeting, 2009-10 Session
November 27th, 2009
3:05pm - 4:03pm**

PRESENT: Kim Stymest, Erika Heesen, Christine Deluca, Christina Kim, Laura Mustard, Michael Desjardins, Rustam Dow, Cybil Stephens, Gillian Kwiecien, Amy Hoffmann, Teresa Sine, Cathryn Ziefle, Carmen Lee, Leslie, Courtney Fisher, Catherine Dunn, Tracy Manning

RECORDER: Amy Hoffmann

REGRETS: Patricia Ayala, Stella Palikarova, Suzanne Leblanc, Amanada Leclerc, Margaret Lam, Alex Whiteman, Effie Patelos

1. Approval of Agenda

CARRIED.

2. Reading and Approval of the Minutes of October 30th

Christina noted that under the IT services committee report, the manager is to oversee IT, not iTea, and that the ticketing system is being considered and has not been implemented. All of the information following that statement should also be deleted.

Leslie Thomson noted that she should be added to the names of those who sent their regrets.

Motion to approve - Erika, seconded by Courtney. **CARRIED.**

3. Business Arising from the Minutes

None.

4. Executive Committee Reports:

a. President. Kim Stymest

The Amalgamation of the MISC and MSGSA was a suggestion of the Dean, as he feels there is a need for more integration with the faculty, as the two councils are acting independently of each other. The GSU indicated it that this amalgamation was not something they could sanction as MISC is considered a social science while MSGSA is included in the humanities. However, dialogue has begun between the two councils with rest to fees and the Student Tech Fund.

In meeting with the Dean he stressed the importance of course evaluations. The issue of timing arose and discussion ensued. However, the Faculty will be returning to paper evaluations next term (the turnaround time was too great to have them available this semester).

Kim proposed moving the December 15th meeting from 4pm to 12pm so that food could be served for lunch. Many people noted that they would be unable to attend as they have already left for winter holidays. The meeting was left at 4pm. Kim also proposed moving the January 29th meeting to January 22nd so as to not interfere with the Job Fair. This was carried and the January meeting will now held January 22nd at 1pm.

b. Vice President. Christine Deluca

Christine provided an update on Student Council Fee Institutionalization. In order to make this change and institutional the fees, a referendum must be held every two years. The fees are to remain the same and mandatory (as per the constitution). Everything must be submitted by March 15th for fees to be institutionalized beginning in September. The constitution will also have to be amended. A suggestion was put forth to strike a committee and Russ, Christine and Courtney indicated their willingness to participate. Another suggestion was made to open up the committee to the student body at large. Christine will report back in December as to what students are interested and we will vote on the referendum at that point.

Christine voiced a concern at Faculty Council regarding the practice of moving three hour classes to two hour time slots. Professor Duff responded that, in effect, it is only a 20 minute difference between a three hour class and a two hour class. Discussion ensued regarding whether all professors start 10 minutes after the hour and take a 30 minute break ensuring that there is only a 20 minute different.

c. Treasure. Courtney Fisher.

Courtney noted that the email sent out by student services was effective as more students have paid their fees. She updated the Council on spending, including purchasing hockey tickets, merchandise and providing the down payment on the space for the holiday party. Additionally, the student conference organizers are requesting \$1100 from MISC. They are also seeking funds from other sources including the Faculty, GSU, however, the funding from MISC is needed in order to receive funding from the GSU and the Dean will also provide additional funds depending upon the amount secured from MISC. The amount was discussed as well as from which budget the money should be derived. It was decided that Council would vote on the full amount of \$1100 (all were in favour **CARRIED**). MISC will vote on additional funding, above the \$1100 in its January meeting.

d. Webmaster. Michael Desjardins

Joe Cox asked if someone was available to help with the FI website. Michael said that he would help and is putting the opportunity out there for others to volunteer as well. Michael wondered if someone currently in first year should be working with the webmaster as he is learning a lot and is concerned with knowledge transfer. The idea of a manual/wiki to accompany the transition document was raised in order to provide the next webmaster with all of the necessary information. As well, the question of striking a webmaster committee to replace the lone webmaster position was raised and will be further discussed at the January meeting.

5. Reports by Committees.

a. Social Committee. Cathryn Ziefle and Catherine Dunn.

Cathryn provided an update on December events, noting that the hockey game is this weekend and there are only four tickets left. The front room of the Free Times Café has been booked for the Holiday Party. More advertisements are to come. Catherine has put posters up by all elevator doors and the screens in the lobby and outside the Inforum will be displaying the posters. It was discussed with the administration and the Holiday Party will be for MI/MIS students only as indicated on the posters. Currently there are 31 RSVPs on the Facebook event page.

b. Student Tech Fund. Michael Dejardins.

The Launch party for the lounge in the form of an iTea was extremely successful. More couches are coming and coffee tables will soon have the correct legs and they will be added as well.

In their meeting with Kathleen Scheaffer, the Tech Fund stated their willingness to fund more tutorials. Several new tutorials were proposed and Joe Cox accepted and approved the budget so that the Tech Fund will not need to sponsor any of these.

The Tech Fund is also in talks with the GSU to amend bylaws (which will occur in the January meeting) with respect to how the Ontario government fees should be used and a PhD Tech Fund Memorandum of Agreement.

c. Professional Development. Cybil Stevens.

The Professional Resume Critique sign up has begun and PD is in the process of recruiting more professionals and a broader range of professions will be included this year. There are currently 75 students signed up and PD will continue to actively recruit people.

The Job Fair planning continues and in December PD will start confirming attendees.

d. Merchandise Committee. Erika Heeson.

Erika sold \$239 worth of merchandise in November, with an estimated profit of \$62. She will be setting up a merchandise table during the December 2nd iTea and asked for volunteers to help. Christine and Michael said they were available to help on that day. She has asked if she can sell merchandise at the Alumni/SLA/CASLIS holiday party and is awaiting a response.

6. Reports by Representatives.

a. Alumni Association. Kim Stymest on behalf of Margaret Lam.

see attached.

b. Admissions. Tracy Manning.

Judy Dunn, Siobhan Stevenson and Heath MacNeil form the committee. Last year 235 students were accepted and that is their target goal again this year. They are pushing the systems and critical making paths. They are also looking at non-traditional ways to recruit students such as one off lectures at different facilities.

c. GSU. Gillian Kwiecien.

Gillian provided a general report from meeting of November 26th 2009 regarding program changes and admission requirements. The joint MI/MMSt degree was approved. Also the University is currently in the process of constructing a St George/Wilcox/Devonshire walkway. Parts of the streets will be shut down as this is created. The University of Toronto direct borrowers fees were also discussed and they are currently seeking input.

d. Life & Times. Kim Stymest on behalf of Suzanne Leblanc.

see attached.

e. Faculty Council. Rustam Dow.

The meeting of November 20th 2009 was short meeting. The Dean was concerned with respect to the low number of Faculty in attendance.

Kim also noted the record low number of students in attendance. Faculty council reps need to communicate with each other with respect to attendance.

7. New Business.

Catherine stated that Faculty, Administration and the Dean were invited to the Holiday Party. The Dean sends his apologies that he cannot attend. We are assured one faculty member will be in attendance and hope to see others. Spouses/partners are all welcome.

8. Adjournment.

The meeting was adjourned at 4:03pm.

Reports

Faculty of Information Alumni Association Report:

- i. FIAA iTea! December 2nd, 4-5 at the Inforum. "Super Star" alumni will be present to hang out with students, amidst some wine and treats. This is also the warm-up party to the FIAA/CASLIS/SLA Toronto chapter party at the Arts and Letters Club, students should consider going there as well to network and get to know these organizations all in one go! Registration is required before the 28th (Saturday). Check the SLA website for details: <http://units.sla.org/chapter/ctor/events/default.asp?eid=271>
- ii. Job shadowing program is beginning to get organized. We are calling up last year's participants and confirming their interest in participating again. I have passed on PD's suggestion that this should probably happen in February, as not to coincide with the Job Fair. Are there any handouts/promotional opportunities for this initiative at the Job Fair itself? Perhaps we should have stuff ready, so that students can approach companies for a job-shadowing opportunity? How should I make sure the information is posted under the PD section of the site?

Life & Times Committee Report:

- i. iTeas next semester will likely focus on professional development. We are thinking of having a variety of professionals coming in to talk about "a day in the life of x", such as an academic librarian, or a public librarian, or a city archivist, etc.

If you have any suggestions, please let me know.

There will also be an iTea about new faculty research, cooking with Jenna Hartel, and possibly an iSchool reads series.

- ii. Wendy Newman will be hosting a series of lectures about professional development in January.
- iii. There was a lot of discussion about the student conference. Everyone thinks we did an excellent job last year and would like to add to it. There was talk of adding a research day as a pre-conference, which would include both students (masters level and doctoral level) and faculty. This matter is still being considered. The conferences of professional organizations often do this.