

FISSC MEETING
Friday, May 11, 2007
Faculty Lounge, 7th Floor, Claude Bissell Building
6-8pm

AGENDA

1. **Call to Order** **6:10pm**

2. **Review, Corrections & Acceptance of last meeting's Minutes**

3. **Business arising from the Minutes**
 - a. None.

4. **Reports by Executive Members**
 - a. President:
 - i. Welcome and plans for the year
 - ii. Quick introductions
 1. Christina (President) Minakshi (Treasurer), Rachel,(Treasurer), Michelle, Willow,(GSU Representatives) Anita (Alumni Affairs Representative) Aliko (Orientation) Stacey (Merchandise Rep.) Lisa (Tech Fund Summer Representative) June (Social Co-Chair)
 - iii. Three student organization groups (FISSC, DSA, and MSGSA) confirmation of decision to remain separate for the coming academic year.
 - iv. Call for interim seating for Standing Faculty Committees
 1. Committee on Standing Representative - Michelle
 2. Information Technology Services Representative- **Still Open**
 3. Inforum Committee Representative -Willow
 4. Programs Committee Representative Stacey
 5. Admissions Committee- Aliko
 - b. Secretary: no report.
 - c. Treasurer:
 - i. Budgeting: Explanation of procedures (Balances, Reimbursement, and Allotment per committee) Committees must provide a breakdown of anticipated money spent.
 - ii. Reimbursement forms are on 624, FIS office door

- iii. put in locker 149 (all info on form)
- iv. Stacey asked about making a profit on merchandise, and was advised by Christina to aim to break even.
- v. Minakshi will get a proposed budget to council in the next three weeks.

5. Reports by Committees

a. Academic Affairs Committee:

- i. Class rep forms distribution is done
- ii. Course evaluation numbers are in
- iii. Status and situation with Compass
 - 1. 2005/2007 problems with log-in and access
 - a. Proposed solutions:
 - i. have a generic password to compass as it is in the mail out sent to incoming students
 - ii. Store rankings as a .pdf file, and password protect it.

b. PD Committee: No report.

c. Alumni Association: FISAA Spring Reunion – need 2 volunteers to staff registration desk (May 31st evening).

- i. Anita- The Reunion is May 31st 2&7 years
- ii. Call for volunteers - Thursday 5-7 May 31
 - 1. Stacey, Alik, and Michelle. They will email kathleen.obrien@utoronto.ca
- iii. Christina will send an email to tell FISSC members which email sends to MIST

d. Merchandise:

- i. Update on current merchandise items. Stacey:
 - 1. FIS currently has Mugs, T-shirts, Pens, Mouse Pads and Pins
 - 2. Question raised as to merchandise for Alumni Event,
 - a. Merchandise representative needs more time to get different and better merchandise, so will not be ordering more for the AA Event.
- ii. Stacey asked that council contribute ideas, and let her know with early notice should they want merchandise for events.

- iii. Alumni Reunion Event Needs:
 - 1. Minakshi will provide money as a “float” for making change at the event.
- e. IT Committee:
 - i. IT Committee needs a representative.
 - ii. Display screen needs content, student input.
- f. Student Tech Fund:
 - i. New structure: 3 parts
 - 1. Lisa provided a handout for Tech Fund use.
 - 2. Lisa asked students to get in touch with her with regard to proposals for the fund.
 - ii. New proposals – Adobe Premium package, Wii (video game console), A/V room (2 computers/scanners, 1 TV station)
 - 1. have meeting for suggestions- Tech Fund Town Hall (muffins, drinks, suggestions)
- g. Social Committee:
 - i. Flickr responsibility – please pass event photos to Social Co-Chairs (Kate, June)
 - ii. Summer event proposals:
 - 1. Getting together for rollerblading/biking/skateboarding around Toronto, Ice Cream @ Big Chill
 - 2. A FIS intramural soccer team if enough interest could be generated. The deadline for this at the AC is May 30th.
 - 3. A picnic on Centre Island
 - 4. A pub night on a patio
 - 5. Indoor rock climbing: some people have expressed an interest in this. If we get enough people, there are group discounts available.
 - 6. Talk to June if other ideas, or send her an email.
- h. Life & Times: No report.

6. Old Business

- a. (Rachel) FISSC Constitution and Name Change information and update

- i. The Constitution is being vetted by the GSU, Roxy and Rachel will continue to work on it when it is returned.
- ii. Aliko volunteered to help with Constitution Committee.

7. New Business

a. Orientation

- i. Christina- have officers two people for events,
 - a. Internal-
 - i. Registration, fees, co-ordinate with Inforum
 - ii. Minakshi will hold this position dealing with:
 - 1. laptops,
 - 2. cash,
 - 3. mail out
 - 4. what fees go where
 - 5. will send follow up emails to second-years (in lieu of mail out)
 - a. Fee Paying incentives for second-years?
 - i. Raffle
 - ii. I-pod
 - b. External- Aliko
 - i. Deal with vendors, BBQ, suppliers booking etc.
 - c. Volunteers- Lisa
 - d. e, Events, Activities – June, Stacey, Kate
 - i. Clubs
 - 1. Get CAL, CASLIS representatives at Orientation Week to encourage people to join.
 - 2. mini club fair?
 - ii. Michelle- campus tours, Toronto tour
 - iii. Weekend trip? Hart House Farm, Riverdale farm?
 - ii. Call for Orientation Committee:
 - 1. Filled by Minakshi, Aliko, Lisa, June, Stacey and Kate.
 - iii. Other Orientation Business:

1. Mail outs to be completed by mid-June for Nalini
2. Catering and bookings needs to be done in advance
3. Registration: report on past year's organization and tasks (Minakshi)
4. Problem of encouraging non-FISSC members to join Committee to help out mentioned.
5. Christina proposes 4-5 Officers (2 games/activities; 1 volunteer organization; 1 admin; 1 external contact)

b. Display Screen

i. Lisa- Posting of messages to the Display Screens/Message Board over the summer

1. need volunteer to co-ordinate collection and dissemination to Kathleen (FIS' Communications Officer)
 - a. Hesham volunteered
2. Display screens need content. Social, alumni info, promotion, let each committee have space, GSU events, and information.
3. email Hesham elnahhas@fis.utoronto.ca
4. Minakshi added that potential postings can include FIS Alumni announcements

c. FISSC Banner or Signage

- i. Christina- old Councils had one –it is out of date, and we need a visual to identify us
- ii. Item tabled that until FISSC becomes MISSC

d. FISSC blog

- i. a place to exhibit student academic writing, as we need a more interactive student place on the web
- ii. Pod cast? Stephen and Hesham will move forward with this possibility.

8. Other Business

- a. Hesham will investigate a work based e-program
- b. Queer @ FIS –Michelle volunteered to will take over operations
- c. Conference Funding
 - i. Pay for students to go to International Federation of Lib. Associates – not agreed upon

d. Members encouraged by their GSU representatives, Michelle and Willow, to investigate GSU getaways

Adjournment (moved: Christina, seconded: Lisa) Meeting adjourned at 8:02pm

Members Present

Christina Hwang- President

June Avila- Social Co-Chair

Rachel Barton- Secretary

Lisa Betel- Student Tech Fund Representative

Steven Chabot- Academic Affairs Representative

Willow Fuchs – GSU Representative

Michelle Michiel – GSU Representative

Stacey Piesner- Merchandise Committee Chair

Minakshi Sharma - Treasurer

Anita Streicher – Alumni Affairs Rep

Aliki Tryphonopoulos - Orientation Committee and Admissions Committee
Representative